

# 2018 Service Fee Schedule

Effective June 1, 2018

ITEM	2018 RELATED COST		DESCRIPTION/COMMENTS
	MCAR Member	Non-MCAR Member	
<b>Application Processing Fees</b>			
REALTOR® Applicant	\$150.00	N/A	Per applicant / Waived if verified transfer from another Association
Affiliate Applicant	\$50.00	N/A	Per applicant
Membership Dues	← →	← →	Pursuant to annual Dues Schedule/Subject to Annual Revision/Non-Refundable
Late Fees - REALTOR® Dues	\$50.00	N/A	Total late fee @ 30 days delinquent
	\$75.00	N/A	Total late fee @ 60 days delinquent
Re-Activation Fee			
Realtor re-activation	\$60.00	N/A	Charged to those former members who have had their membership suspended/ terminated due to nonpayment of financial obligations.
Affiliate re-activation	\$25.00	N/A	
Returned Check Charge	\$50.00	\$75.00	Fine imposed for any check returned by the bank for any reason
Arbitration Filing Fee	\$500.00	N/A	
Request for Procedural Review	\$350.00	N/A	
Ethics Administration Fee	\$500.00	N/A	Only charged to members found in violation of the Code of Ethics
Ethics Appeal	\$350.00	N/A	
DRS Mediation Processing Fee	\$210.00	\$210.00	Initiator incurs non-refundable fee
Room Rental Fee	\$50 / \$85	N/A	Service for MCAR members only. \$250 Security Deposit. \$50 - 1/2 day; \$85 - Full day

## SUPRA Electronic Lockbox System Fees

### SUPRA ActiveKEY Service and Related Fees

SUPRA ActiveKEY Service Fee is billed annually, due on August 1st of each year - payment to SUPRA.

ActiveKEY Issuance Fee	N/A	<b>NO NEW ActiveKEY issues after June 1, 2018</b>
Loss/Theft Insurance	\$25.00	Annual premium ( <i>Optional</i> ) covers replacement in the case of loss or theft of the ActiveKey
ActiveKEY Replacement Cost	\$263.94 incl tax	Cost of replacement ActiveKey without Loss/Theft Insurance
SUPRA Administration Fee	\$28.00	Assessed for key re-activation and/or reprogram of electronic lockboxes
ActiveKEY Car Charger	\$26.44 incl tax	Purchase price per charger

FULL payment of any outstanding fees are due prior to cancellation of service.

### 2018 SUPRA eKEY Service and Related Fees

eKEY Basic	\$15.27 per mo - incl tax	Automatic <b>monthly</b> recurring charge/debit directly to SUPRA
eKEY Issuance Fee	\$50.00	One time set up charge at lease inception   Waived for upgrade from ActiveKEY to eKEY

### Additional SUPRA Related Costs

SUPRA iBox BT LE	\$116.60 incl tax	Per box
<b>MISUSE FINE</b>	\$500.00	<b>MCAR STRICTLY PROHIBITS THE SHARING OF KEYS!!!</b>

**A MISUSE FINE is imposed for extending key services to unauthorized users.**

The fine is assessed against the registered user AND the key "borrower", and in some cases may be applied against the Broker. Service is immediately terminated for the registered user, and subject to a re-activation fee in the case of service reinstatement.

**All fees are subject to change at any time at the discretion of the MCAR Board of Directors.**