



**Did you receive a notice that your zipForm account is expiring? No worries!**

Please find information below regarding both single user and multi-user account renewals below.

NOTE: A majority of MCAR members are single user account holders.

**Single user Accounts**

For members who are in a single user account, they will be able to renew their account on their own by hitting the “Renew Now” button when they log in. They will then have to accept the new License Agreement and then hit Save and that will renew them for another year. There is no additional charge for this type of account.

Any members who are in a single user account who have problems renewing, please have call zipLogix customer support at 586-840-0140. They are available 24 hours a day Monday – Friday and from 10am – 10pm ET on weekends and holidays.

**Multi-User Accounts**

If a member is part of a multi-user account, they will be prompted to contact their Admin to renew the account. The Broker Admin will then have to call their Sales Rep here at zipLogix™ to get everything renewed. The cost to renew this type of account varies depending on how many agents they have. Their Sales Rep would be able to provide more information when they talk with them.

zipLogix Reps are working to reach out to Brokers so that they are not having to call in, but if a Broker would like to take care of it beforehand and are not sure who their Sales Rep is, please call the zipLogix Sales Department at 866-627-4729. This will put them in touch with one of our Reps who will be able to help them out or put them in contact with the correct person.